

- (j) To see that the registers of buildings, land, furniture and equipment are maintained up to date and that the stock-checking is conducted of equipment and other consumable materials in all offices, centers, laboratories, libraries, schools and institutions maintained by the University;
- (k) To call for explanation from concerned officers or authorities, bodies, committees or board for unauthorized expenditure and for other financial irregularity that is brought to his/her notice and to suggest disciplinary action against the persons at fault;
- (l) To represent the University in all legal matters pertaining to finance and taxation;
- (m) To provide for at least one annual audit of all the accounts of the University;
- (n) To review the reports and findings of the Internal Audit Unit;
- (o) To make recommendations to the Governing Body on the appointment of auditors and oversee the financial audit of the University accounts;
- (p) To perform such other duties as may be required by the Statutes, Ordinances, Regulations and Rules of the University or the Vice – Chancellor or his other delegate; and
- (q) To call for from any office or school or institution under the University any information or returns that he or she may consider necessary to discharge his or her financial responsibilities.

5.8 Notwithstanding anything contained in the Statute, the CFAO shall perform such other duties as assigned by the Vice Chancellor / Governing Body / Board of Management of the University.

STATUTE No. 6
OTHER ACADEMIC AND ADMINISTRATIVE OFFICERS OF
THE UNIVERSITY

[Refer Section 20 & 26 (1) (c) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

6.1 In addition to the officers mentioned in clause (1) to (5) of Section 14 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 (hereinafter, the Act), the Governing Body may appoint, or give authority to Vice Chancellor to appoint, any of the

following officers in accordance with UGC norms and Statutes, Ordinances and Regulations of the O P Jindal University:

- (i) Pro Vice Chancellor
- (ii) Deans of Schools
- (iii) Heads of Departments
- (iv) Directors of Centers
- (v) Controller of Examination
- (vi) Librarian
- (vii) Director of Human Resources
- (viii) Director Admissions and Student Marketing
- (ix) Director Corporate Relations and Outreach
- (x) Director Infrastructure and Services
- (xi) Chief Technology Officer
- (xii) Any other Officers

- 6.2** The officers mentioned in clause (i) to (xii) of Section 6.1 above, shall be appointed by the Vice Chancellor of the University on the recommendation of the Selection Committees constituted for the purpose. Selection committee shall follow procedure, qualification, and salary as per UGC norms and as prescribed by the Governing Body/ Board of Management/Academic Council of the University.
- 6.3** The Governing Body of the University may appoint one or more Deputy Registrar and Assistant Registrar according to the requirements of the University whose qualifications shall be decided as per UGC norms.
- 6.4** The officers mentioned in clause (i) to (xii) of Section 6.1 above, shall receive the pay plus other allowances as may be fixed by the Governing Body in accordance with the UGC norms and amended from time to time.
- 6.5** The powers and duties of the officers mentioned in clause (i) to (xii) of Section 6.1 above, shall be such as the Governing Body of the University may determine.
- 6.6** Notwithstanding anything contained in the Statute, the officers mentioned in clause (i) to (xii) of Section 6.1 above, shall perform such other duties as assigned by the Vice Chancellor / Board of Management of the University.
- 6.7** The Governing Body, on the recommendation of the Sponsoring Body, may appoint any other academic and administrative officers if required.