

17.9 Right to Appeal

Every employee or student of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Statutes, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the Institution, as the case maybe, and thereupon, the Vice Chancellor may confirm, modify or reverse the decision appealed against.

17.10 Special Provision for Existing Employees

Every teacher holding a regular post in the University at the time of notification of the Statute, other than those teachers who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute and will be required to sign the agreement as prescribed, in case he intends to continue.

STATUTE No. 18**APPOINTMENT OF NON-TEACHING STAFF**

[Refer Section 26 (1) (c),(e) & (f) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

18.1 Minimum Qualifications for Appointment of Non-Teaching Staff

- (a) The University shall meet the minimum qualification requirements for Non Teaching staff as prescribed by the UGC.
- (b) The University shall also meet other minimum conditions of appointment mandated by the UGC.

18.2 Selection Committees for Appointment of Non-Teaching Staff

- (a) There shall be a selection Committee for the Appointment of senior administrative / senior non teaching staff (other than the Registrar and Chief Finance and Accounts Officer which is defined in Statutes no. 4&5 respectively). The Committee shall consist of following members:

- (i) The Vice Chancellor- Chairman
- (ii) One Professor or Associate Professor nominated by the Vice Chancellor
- (iii) Two outside experts nominated by the Governing Body
- (iv) Registrar as Member Secretary

- (b) University Selection Committee for Appointment of other administrative /Non- Teaching Staff

There shall be a Selection Committee for the appointment of other administrative /Non Teaching Staff of the University consisting of the following members:

- (i) The Registrar as Chairman
 - (ii) Two experts nominated by the Vice Chancellor.
 - (iii) The supervisor / senior member of the department in which the position is being filled.
- (c) Meetings of the Selection Committee
- (i) The meetings of the Selection Committee shall be convened by the Chair of the Selection Committee as and when necessary.
 - (ii) Three members of the Selection Committee shall form the quorum.
 - (iii) The Chair of the Selection Committee shall have both a deliberative and a casting vote.
 - (iv) All decisions regarding appointments shall be made by a majority of the members present and voting; provided that the Chancellor shall have the power to veto any appointments made by any Selection Committee.

18.3 Remuneration Policy

18.3.1 The pay and other allowances payable to all the categories of employees shall be in such pay scales or at such stage of such pay scales as the Board of Management may adopt or decide from time to time, in accordance with the U.G.C. guidelines, if any.

18.3.2 The Governing Body shall frame terms and conditions of employees of the University.

18.4 Code of Conduct

All staff members shall adhere to the code of conduct established by the University as outlined within the rules and regulations.

18.5 Provident and Pension Funds

The University shall constitute for the benefit of its employees such provident or pension funds or provide such insurance schemes as it may deem fit.

18.6 Arbitration of Disputes

18.6.1 Any dispute, controversy or claim arising out of or in connection with the contract between the University and any administrative or non academic staff, or the breach, termination or invalidity thereof, or between the University and its officers shall, at the request of the employee or the person concerned, be referred

to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.

18.6.2 Every request made by the employee or the person concerned under sub-section (i) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996.

18.6.3 The procedure for regulating the work of the Tribunal shall be prescribed by the University.

18.7 Right to Appeal

Every administrative or non academic employee of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Regulations, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the Institution, as the case maybe, and thereupon, the Vice Chancellor may address appropriately.

18.8 Special Provision for Existing Employees

The employee holding a regular post in the University at the time of notification of this Statute, other than those who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute.

STATUTE No.19

NUMBER OF SEATS IN DIFFERENT COURSES

[Refer Section 26 (1) (k) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

19.1 The number of seats available in each programme for an academic year shall be determined by the Board of Management in consultation with the Academic Council, Academic Policy Committees, and other bodies as it deems appropriate.

19.2 The University will take prior approval of the Private Universities Regulatory Commission about the number of seats allocated in each course/subject.