

**APPLICATION FOR ISSUE OF GRADE SHEET OF 8<sup>th</sup> SEMESTER**

**To**

**The Controller of Examination  
OP Jindal University,  
Raigarh**

**Subject:** Application for issue Grade Sheet of 8<sup>th</sup> semester.

**Respected Sir,**

With due respect, I beg to state that I ....., a bonafide student of OPJU, Raigarh ..... branch roll no....., batch 2016-2020. I have successfully completed my B.Tech. Degree in June – 2020, but my Grade sheet of 8<sup>th</sup> semester has not been issued so far by the University.

I therefore request you to kindly issue my 8<sup>th</sup> semester mark sheet as early as possible.

.....  
Signature of the Candidate

Name : .....

Roll No.:.....

Enroll No.:.....

Branch : .....

Contact No.:.....

Date :.....

**Enclouser :** Xerox of Grade Sheet (1<sup>st</sup> to 7<sup>th</sup> semester)