

OP JINDAL UNIVERSITY, PUNJIPATHRA, RAIGARH

Internal Quality Assurance Cell (IQAC)

Ref. No.: OPJU/IQAC/2024/01

Date: 21/02/2024

Minutes of the Meeting

The IQAC meeting with all team members is held on **21st February** at **03.00 pm** in online mode (using Zoom platform).

The Agenda of the Meeting was related to the quality improvement in the **Academics, Students' activities, Industrial visits and evaluation** initiatives of the University.

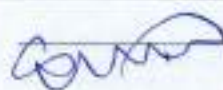
1. Conduction of AAA audit for the session of July-Dec 2023.
2. Discussion on mentor mentee process.
3. Planning of activities for advanced –slow learner students for the current session.
4. Activities for students' clubs for the current session.
5. Current status of NEP 2020 implementation at University.
6. Encouraging industrial visits for all students for industrial exposure.
7. Internal audit of laboratories.
8. Any other point with permission of the Chair.

As the gathering commenced, Director IQAC, Dr. Girish C. Mishra extended a warm welcome to all the attendees, setting the tone for the event. Dr. Mishra expressed gratitude for everyone's presence and highlighted the significance of the gathering, emphasizing the collaborative spirit that would drive the proceedings. Dr. Deepak Singh, the Deputy Director, IQAC has presented the agenda to the members.

S.No.	Agenda Point	Discussion	Action Taken Report
1	Conduction of AAA audit for the session of July-Dec 2023.	Dr. Deepak Singh, the Deputy Director, has provided information about the upcoming AAA audit for the last session (July-Dec 2023). The audit is scheduled to take place from 23rd February to 20th March, 2024. During this period, designated Auditors will carry out the evaluation work to ensure a comprehensive assessment of the organization's activities.	Responsibility: IQAC, All HODs



		Dr. Dhanesh Singh has emphasized the importance of involving external members in the audit process. This suggests a commitment to transparency and impartiality in the evaluation. The inclusion of external members brings an additional layer of expertise and objectivity, contributing to the credibility of the audit results.	
2	Discussion on mentor mentee process.	<p>The mentor-mentee scheme, along with its comprehensive Statement of Purpose (SoP), has been thoroughly discussed. Vice Chancellor, Dr. R.D. Patidar expressed appreciation for the process. He instructed mentors to establish cordial relations with their mentees and actively, and address their issues and problems to contribute to the holistic development of students.</p> <p>Dr. Dhanesh Singh emphasized that mentors should not only provide guidance on academic activities but should also play a role in fostering the emotional growth and instilling human values in their mentees.</p> <p>Mr. R.P. Pandey suggested a practical approach by proposing that students selected in different JSP groups could actively support the placement process for final-year students. This collaborative effort aims to enhance the overall mentoring experience and create a supportive environment for the students.</p>	Responsibility: All mentors
3	Planning of activities for advanced-slow learner students for the current session.	The detailed discussion covered the identification process, activities, and reporting procedures for both slow and advanced learners. Dr. Siddharth Chakrabarti, Dean (Academics), highlighted various activities specifically designed for these two categories of learners. His emphasis on tailored activities suggests a commitment to addressing the diverse needs of students at different learning levels.	Responsibility: All HODs

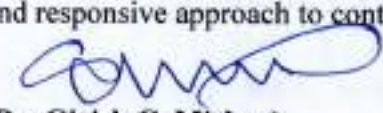


		This approach likely involves a nuanced strategy to support slow learners in catching up and advanced learners in further enriching their academic experience. By discussing identification and reporting processes, the institution demonstrates a proactive stance toward monitoring and facilitating the progress of learners across the spectrum.	
4	Activities for students' clubs for the current session.	<p>The university boasts a total of 13 student clubs. Vice Chancellor, Dr. R.D. Patidar conveyed the directive that each of these clubs should organize a minimum of two activities per semester. This initiative aims to foster a vibrant and engaging campus environment, offering students diverse opportunities for participation and enrichment.</p> <p>Mr. K.N. Pandey has suggested the introduction of a points-based assessment for various club activities, linking students' performance to this evaluation system. This approach not only incentivizes students to actively engage in club activities but also provides a tangible measure of their involvement and contribution. The points-based assessment is anticipated to motivate students to strive for higher scores, thereby enhancing overall student participation and the quality of club activities.</p>	Responsibility: All Club In-charges
5	Current status of NEP 2020 implementation at University.	Dr. B. P. Panda has informed the key points that are implemented at OPJU in line with NEP 2020. Some of the components are; Multidisciplinary studies through Choice Based Credit System (CBCS) , Academic Bank of Credits (ABC) , Courses comprises of Core Courses (CC), Ability Enhancement Core Courses (AECC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Generic Electives (GE), Discipline Specific Electives (DSE), Online learning - LMS ; proposed Nodal Centre for SWAYAM/NPTEL and Delivery by MOOC, Industry-Institute Collaboration, Academic	Responsibility: All HODs



		Research and Internationalization , Introduced courses in Regional Language (like - IKS, Env. Sc. & Disaster Mgt., Public Admn. in English/Hindi.	
6	Encouraging industrial visits for all students for industrial exposure.	Vice Chancellor, Dr. R.D. Patidar has underscored the significance of industrial exposure, emphasizing it as a crucial factor in preparing students for the professional world. He believes that hands-on practice is essential for making students industry-ready. To ensure this practical experience, Dr. Patidar has mandated that all students must participate in industry visits. This directive reflects the university's commitment to bridging the gap between academic knowledge and real-world application, thereby enhancing the students' overall preparedness for the industry.	Responsibility: All HODs
7	Internal audit of laboratories.	Dr. Girish Chandra Mishra, Director of IQAC, communicated to all members that the internal audit of laboratory equipment and their corresponding stock registers will be carried out as a regular practice every year. In keeping with this practice, the internal audit for the current year will be conducted soon. This systematic approach ensures the periodic assessment and verification of laboratory resources, contributing to the overall quality assurance and maintenance of standards within the institution.	Responsibility: All HODs

As the meeting concluded, Dr. Girish C. Mishra, Director of IQAC, extended sincere appreciation to all the participants, expressing gratitude for their valuable contributions. He took a moment to formally acknowledge their input and reiterated the University's dedication to thoughtfully reviewing the suggestions provided. Dr. Mishra assured the participants that the institution is committed to proactively integrating these insights into its policies, highlighting a collaborative and responsive approach to continuous improvement.


(Dr. Girish C. Mishra)
 Director, IQAC-OPJU

Glimpses of Meeting:





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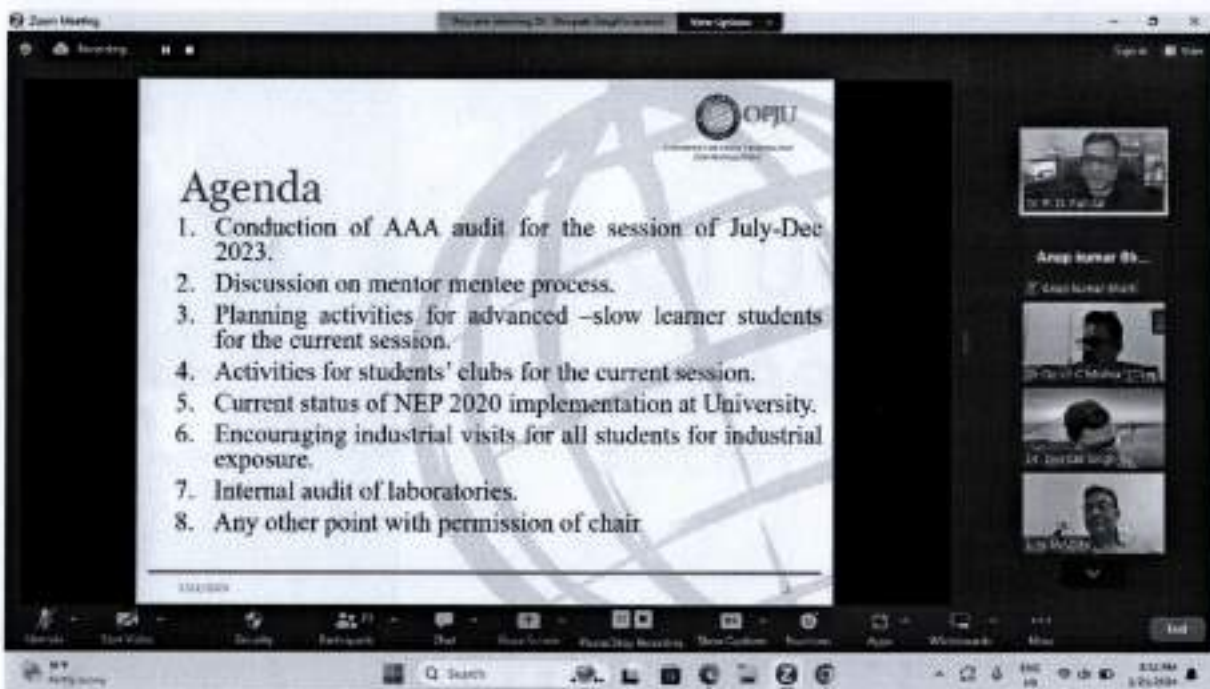
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Participants (20)

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- Dr. Deepak Singh
- Dr. Gitan C Mishra
- Dr. N. S. Singh
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