IRACTILE.



Ref No OPJU /29th July/2019/ MOM/F15

Date: 29th July 2019

#### Minutes of Meeting

#### Meeting of Internal Quality Assurance Cell (IQAC)

A meeting of Internal Quality Assurance Cell (IQAC) was held on 29th July 2019 at 11.45 p.m. in the meeting room of Dean SoE office to discuss following agenda:

#### Agenda:

1. To discuss NAAC work

# Following members were present;

1.	Dr. P.S. Bokare	Dean SoE
2.	Dr Saumya Singh	School of Science
3.	Mr. Nandalal Acharjee	Department of Metallurgy
4.	Mr. Mukesh Desai	Department of Mechanical
5.	Ms. Mahashakti Mahamaya	Department of Civil
6.	Mr. Pradeep Singh Chauhan	Department of Electrical
7.	Dr Tanweer Ahmad	School of Management

# Agenda 1. NAAC work

## Following points were discussed and decided:

## 1. Criteria 1 (Dr Saumya Singh).

Feedback documentation is pending, expected to be completed by 6th Aug 2019

## 2. Criteria 2, (Dr Mahasakti)

Data is pending from Mr Brijesh Songotra, (Students' section), Mr Vikash Sharma, (HR office) and Mr Siddhant Chaturvedi (Accounts office) of OPJU. It is expected that data will be received by EoD today, 29th July 2019



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Criteria 3 ( Mr Nandalal Acharjee)

It will be discussed again in the next meeting on  $7^{th}$  August 2019. Under this KI -2 is complete.

4. Criteria 4, (Mr R.N.Shukla)

Budget Allocation completion date is 5th Aug 2019. Write up needs to be verified for the same.

5. Criteria 5, (Mr. Mukesh Desai)

KI- 5.1 and 5.2 are completed.

KI - 5.3 and 5.4 is expected to be completed by 5th Aug 2019.

KI- 5.5 is pending.

6. Criteria 6, (Mr. Tanweer Ahmad)

Meeting is scheduled on 6th August 2019 at 4.00 p.m. for progress review.

7. Criteria 7 (Mr Pradeep S. Chauhan/Vijeta Madam)

Discussions have not taken place yet, meeting will be scheduled on 6th August 2019 at 4.00 p.m. for the same.

The next IQAC meeting is scheduled on 16th August 2019, time and venue will be shared closer to that time.

The meeting ended with vote of thanks

Dr.P.S. Bokare

Dean, SoE/SoS

