

JOB DESCRIPTION OF DEAN – SCHOOL OF MANAGEMENT

About OPJU	Founded by the Jindal Education and Welfare Society, OP Jindal University (OPJU) was set up to bring high quality education to its students based on a world class curriculum, the latest teaching methodology and committed faculty members. The multidisciplinary university aims to develop young professionals and future leaders who will not only power growth and development in the state, but also make a mark globally.
Industry	Higher Education
Post/ Job Title	Dean – School of Management
Job Type	Regular
Reporting to	Vice Chancellor
Job Location	Punjipathra, Raigarh (CG)
No. of Position	One (01)
Role	The Dean – School of Management will provide strategic, academic, and administrative leadership to the School of Management. The role involves strengthening academic excellence, fostering industry engagement, driving research and innovation, ensuring regulatory compliance, and contributing to the overall growth and reputation of OPJU at national and international levels.
The role comes with the following Responsibilities	<p><u>Academic Leadership & Governance</u></p> <ul style="list-style-type: none"> • Provide strategic direction for academic programs (UG, PG, Doctoral & Executive Education) within the School of Management. • Ensure curriculum relevance aligned with industry needs, global benchmarks, and regulatory frameworks. • Oversee academic planning, course delivery, assessment processes, and continuous improvement initiatives. • Promote outcome-based education (OBE) and experiential learning methodologies. <p><u>Faculty Leadership & Development</u></p> <ul style="list-style-type: none"> • Lead faculty recruitment, onboarding, mentoring, performance appraisal, and career development. • Encourage faculty excellence in teaching, research, consultancy, and innovation. • Foster a collaborative and high-performance academic culture within the school. • Facilitate faculty development programs (FDPs), research workshops, and pedagogical training. <p><u>Research, Innovation & Consultancy</u></p> <ul style="list-style-type: none"> • Promote high-quality research, publications in reputed journals, funded projects, patents, and case writing. • Encourage interdisciplinary research and industry-sponsored research initiatives. • Support consultancy, executive training, and revenue-generating academic engagements. <p><u>Industry Interface & Corporate Relations</u></p> <ul style="list-style-type: none"> • Strengthen partnerships with industry, corporate bodies, professional institutions, and academic collaborators. • Guide placement strategy, internships, live projects, and industry immersion programs. • Facilitate guest lectures, industry-led courses, MoUs, and advisory board interactions.

	<p><u>Student Engagement & Development</u></p> <ul style="list-style-type: none"> • Ensure holistic student development through academic mentoring, leadership initiatives, and co-curricular activities. • Support student clubs, professional bodies, competitions, entrepreneurship, and innovation cells. • Address student academic concerns, discipline, and overall well-being. <p><u>Accreditation, Rankings & Quality Assurance</u></p> <ul style="list-style-type: none"> • Lead accreditation processes (NAAC, NBA, AACSB/AMBA/EFMD – as applicable). • Ensure compliance with UGC, AICTE, and other statutory/regulatory bodies. • Contribute to national and international rankings, audits, and benchmarking exercises. <p><u>Administrative & Financial Oversight</u></p> <ul style="list-style-type: none"> • Prepare and manage annual academic plans, budgets, and resource utilization. • Optimize academic infrastructure, digital learning platforms, and support systems. • Coordinate with university leadership on policy formulation and institutional initiatives. <p><u>Strategic Planning & University Leadership</u></p> <ul style="list-style-type: none"> • Contribute to the university's strategic vision, academic expansion, and brand building. • Represent the School of Management in academic forums, conferences, and external committees. • Support admission strategies, outreach programs, and stakeholder engagement initiatives.
Eligibility Criteria (Education & Experience)	<ul style="list-style-type: none"> • Candidate must hold a PhD degree from a reputed institution in the relevant area with a demonstrated record of teaching and research in their respective field. • Minimum 15-year experience in teaching/ research/ Industry out of which at least 5 years shall be at the level of professor, preferably at University level. In case of research experience, good academic record and books/ research paper publications / IPR / patents record shall be required as deemed fit by the expert members of the selection committee. If the experience in Industry is considered, the same shall be at managerial level equivalent to Professor level with active participation record in devising, designing, developing, planning, executing, analyzing, quality control, innovating, training technical books / Research paper publications /IPR / Patents, etc. as deemed fit by the expert members of the selection committee. Flair for Management and leadership is essential as deemed fit by the expert members of the selection committee. The position of Dean is challenges-driven who has to not only provide academic leadership but also steer the administration of SOM under overall guidance of a highly distinguished Board of Governors, Board of Management and Academic Council that is committed to maintain OPJU as an academic center of Excellence at International level.
Salary & Benefits	<p>Salary is not a constraint for the deserving candidate, and other benefit like medical insurance, gratuity, GPAI etc. as per the norms of the University.</p>