OPJU
University of Steel Technology and Management

OP Jindal University, Raigarh (C.G.)

SOP FOR SWAYAM-NPTEL MOOCS COURSES

OPJU/SOP/2023/ 02 **Date: 25/09/2023**

The objective of this course is to enhance the quality and skills of the students for the future in multiple dimensions by cultivating the habit of online self-study and to incorporate important recommendations of NEP 2020 and its implementation for the July 2023 onwards batch (UG, PG & Ph.D. Courses). The following modalities have been proposed to introduce the credit transfer policy in the academic curriculum of OPJU for the Massive Open Online Courses (MOOCs) offered through the SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) Portal and all agreed to implement:

A. General Guidelines

All the Schools/Department shall, within 4 weeks from the date of notification by SWAYAM, consider through their HoDs/Dean the online learning courses being offered through the SWAYAM platform; and keeping in view their academic requirements, decide upon the courses which it shall permit for credit transfer considering the following points:

- To enhance skills and gain the knowledge required for the student's field or to understand the basic concepts
- The facilities for offering the elective papers (courses), sought by the students are not on offer/scheme in OPJU but are available on the SWAYAM platform
- The courses offered on SWAYAM would supplement the teaching-learning process in OPJU
- Online courses through SWAYAM should not be more than 40% of the total courses offered in a particular semester of a programme which usually transfers to 1 course per semester
- The department may offer a bouquet of courses to the students under this program in every semester
- There is a non-availability of suitable teaching staff for running a course in the Department
- University may change the credit (based on learning hours by students) and passing criteria of any subject offered by NPTEL to make equivalent to the curriculum as required and that must be approved through BOS
- The faculty coordinator will communicate regarding the different timelines of the course (like registration date, examination time, etc.) from time to time

- A parallel course of the NPTEL course must run in the department:
    - One subject teacher will be assigned.
    - Mid-term will be conducted for the subject.
    - If a student could pass the NPTEL proctored exam he/she does not need to appear in the end term examination and the credit will be directly transferred as per the process.
- A student must select the following components in the registration form during course registration:
    - ✓ OPJU as NPTEL local chapter
    - ✓ Organization name as OPJU
    - ✓ Fill ABC id
- A detailed record of the registered students will be maintained by the subject / faculty coordinator
- An assessment will be conducted every week to monitor the progress (Submission of assignments, etc.) of the students
- At the end of the course, every student must appear in the examination conducted by NPTEL to get the certificate and submit a copy to the department
- During exam form registration students must select the options available in the examination form like:
    - ✓ Credit transfer
    - ✓ Share marks with college
- The examination fees will be paid by the student for the course

B. Credit Transfer/Mobility of MOOCs

- In the case of the credit transfer, the department may accept the credit earned (fulfilling all the passing criteria of NPTEL) by the students in the course and the subject code (NPTEL) will reflect in the university Grade Sheet
- Transfer of credit will be evaluated by a centralized committee constituted by the Dean of all schools
- If a student passes the NPTEL course and gets the certificate, then the following grading system will be followed

Marks (%)	Grade
M≥70	A+
60≤M<70	A
50≤M<60	B+
40≤M<50	B

- In case of any unwanted circumstances (fail in exam, absent in examination, etc.) university may conduct (along with the End Semester Exam) its own assessment for the respective subject offered in NPTEL parallel with the university curriculum
- The earned credits shall be accepted and transferred to the total credits of the concerned students by the University for completion of his/her degree. Credits earned through MOOCs will be incorporated in the grade sheet issued to the student by the Controller of Examination
- Credits for MOOCs will be verified by the concerned department and Coordinator- SWAYAM-NPTEL Local Chapter and then will be forwarded to the Controller of Examination for further processing
- The credit transfer committee shall resolve any issue that may arise in the implementation. The Coordinator SWAYAM-NPTEL Local Chapter shall be the Convener of the credit transfer evaluation committee and the formation of the Committee will be as follows:

  Chairman: Dean of the concerned school

  Members: HoD of the Department

  Two senior faculty of the Department/School

  Controller of Exam

- For further clarifications, notifications "Credit Framework for Online Learning Courses through SWAYAM", UGC Regulations and "MHRD MOOC's Guidelines" may be referred

HOD
School of Management

HOD
Department of CIVIL

HOD
Department of MME

HOD + Dean. SoE 23/09/23
Department of Mechanical

For HOD
Department of EE

HOD 25-9-23
Department of CSE

25/09/23
Controller of Examination

Registrar 25/9/23.

Okay. Approved. 25/09/23
Vice Chancellor