

# OP JINDAL UNIVERSITY, RAIGARH

## STANDARD OPERATING PROCEDURE FOR REVALUATION

Ref. No.: OPJU/Exam/19/249

Date: 12/07/2019

### Revaluation of Answer Sheets

After the declaration of the examination results, a candidate is eligible to apply for revaluation for theory courses only. They shall apply to the COE by paying the fees (Rs. 1000 per theory course) within 7 working days from the date of declaration of results. The purpose of revaluation is to ensure fairness and accuracy in the grading process by providing a fresh evaluation of the answer sheet.

### Mechanism of Redressal of grievances related to evaluation

A brief overview of these grievances and the related Standard Operating Procedure (SOP) is outlined below:

1. If a student disagrees with the semester results declared, they may apply for the revaluation of the answer book for theory courses.
2. Within 7 working days of the publication of the results, students must submit the revaluation form to the Controller of Examinations.
3. The examinee must make an online payment of Rs. 1000 per course for revaluation.
4. After a candidate applies for revaluation, the answer books in question are masked for revaluation.
5. The Controller of Examinations sends the answer books for revaluation to an examiner other than the one who initially assessed them, from the same courses.
6. The revaluated answer books are collected, and the maximum marks considered for result change adhere to the following criteria:

The University has implemented a specific decision regarding the outcome of revaluation:

- (i) If the marks awarded in the paper by the revaluating examiner vary positively from the marks given by the original examiner, the higher marks will be considered for the final result.
  - (ii) Conversely, if the marks decrease after revaluation, the older (original) marks will be retained, ensuring the best advantage for the candidate.
7. The result of the revaluation shall typically be communicated within 10 working days from the date of receipt of applications by the Office of the Controller of Examinations.

  
Controller of Exam

  
Registrar