

**OPJU****O.P. JINDAL UNIVERSITY**

O P Jindal Knowledge Park, Punjipathra, Raigarh-496109



Form No:.....

APPLICATION FORM FOR OBTAINING DUPLICATE GRADE SHEET

STUDENT DETAILS:						
Name						
Programme				Branch		
Roll No.				Enroll No.		
Mobile Number				Email id		
Reason for Applying for Duplicate Grade Sheet : _____ _____						
DETAILS REQUIRED: (Tick on the semester and provide the details for required Grade Sheet)						
Year	Semester	Month & Year	SGPA	Semester	Month & Year	SGPA
01	I			II		
02	III			IV		
03	V			VI		
04	VII			VIII		

AMOUNT PAID DETAILS:

Amount Paid: Rs. _____ Transaction ID: _____ Date: _____

Signature of the candidate

Note: The Duplicate Grade Sheet will be processed and issued on or before 10 working days from the date of receipt of the application form. Amount paid will not be refunded under any circumstances. Attach Affidavit and Fee Receipt.

-----Office Purpose-----

Date of Receipt of the form: _____

Signature of the Receiving Officer

Date of Processing: _____

Duplicate Grade Sheet Number: _____

Processed By: _____

Controller of Examination